HAMPSHIRE COUNTY GROUP INSURANCE TRUST

Executive Committee
Meeting Notice and Agenda
May 19, 2021
9:00 A.M.
Via ZOOM Teleconference

Call to Order	RK
Approval of Minutes of March 2021	RK
Financial Report (Vote) Month of April 2021 **Income & Expenses & Operating Expenses** **For Trust and Wellness Initiative**	JS
April Expenditures (vote)	JS
Wellness Update	MK
CVS Implementation Update	JS
Open Enrollment Update	JS
Reinsurance Update	JS
Budget Discussion	JS
FY20 Audit Report	
OPEB Funding (vote)	JS
Incentive Program for COVID Vaccine (vote)	JS
Vacation Time (vote)	JS
Adjournment	RK

Meeting Schedule

Executive Committee – June 16, 2021, 9:00 a.m., via Zoom
Insurance Advisory Committee – July 21, 2021, 10:00 a.m., via Zoom
Executive Committee – August 18, 2021, 9:00 a.m., via Zoom **(if needed)**

Joseph Shea is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting
https://us02web.zoom.us/j/83839813500?pwd=SVBaMzZTYjhkRUpYcGFiMXNmZjV2UT09

Meeting ID: 838 3981 3500
Passcode: 603939
One tap mobile
+13017158592,,83839813500#,,,,*603939# US (Washington DC)
+13126266799,,83839813500#,,,,*603939# US (Chicago)

Dial by your location
+1 301 715 8592 US (Washington DC)
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Meeting ID: 838 3981 3500
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Find your local number: https://us02web.zoom.us/u/kzjFtvLqY

HAMPSHIRE COUNTY GROUP INSURANCE TRUST

98 KING STREET
NORTHAMPTON, MA 01060

TO: All Trust Member Units

RE: **Minutes of March 17, 2021**
Executive Committee Meeting
Via Zoom Teleconference

MEMBERS PRESENT:

Russ Kaubris	Lisa Banner	Lisa Blackmer
Rich Carmignani Jr	Michael Sullivan	Michelle Hill
Donna Foglio	Denise Cashin	

OTHERS PRESENT:

Joseph Shea	Cynthia Smith	Diane Sexton
John Garrish	Stephen Magosin	Barry Del Castilho
Heather Butler		

CALL TO ORDER

In compliance with the Governor's orders suspending certain provisions of the open meeting laws due to Covid-19, this meeting was held via Zoom telephone/video conference.

Chairman Russ Kaubris called the meeting to order at 9:02 a.m. with a quorum present.

APPROVAL OF MINUTES

A motion to accept the minutes of February 17, 2021 was made by Rich Carmignani Jr, seconded by Michael Sullivan. A roll call vote was taken with 7 members in favor and 1 abstention.

FINANCIAL REPORT

Financial Report

The Financial Report for the month of February was presented reflecting a starting balance of $7,998,592.77 with a total monthly income received of $5,575,223.33 and monthly expenses of $5,725,094.05 with a total net monthly income of ($149,870.72) and an ending month balance of $7,848,722.05 with accounts receivable of $1,756,404.70 leaving a total of $43,007,886.87.

Investments and CD's for February 2021

The investments portfolio value was $12,571,595.75 with a market change of $125,447.34 leaving a total of $12,697,043.09. The starting balance in CD's was $16,119,782.14, with interest earned of $7,393.45 leaving a balance of $16,127,175.59.

Chairman Russ Kaubris requested that the financial report be approved by unanimous consent, all were in favor.

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FEBRUARY EXPENDITURES

Joe provided a spreadsheet of all the expenditures for the month of February for review.

A motion to accept the February expenditures was made by Lisa Blackmer and seconded by Rich Carmignani Jr. This was followed by a roll call vote with all in favor.

RX RFP

John Garrish of BR Fox and Stephen Magosin of Truveris gave an update on the RX RFP bidding process that was narrowed down to 2 competitors, BCBSMA and CVS Health. There is about a $2 million difference in saving offered between the two entities with CVS Health offering the highest savings of approximately $13 million over 3 years. Discussion followed regarding the impact members could see if we changed to CVS Health as our pharmacy benefit manager. Members would receive a separate ID card for prescription coverage. The new contract will be effective July 1, 2021.

Michael Sullivan made a motion to change to CVS Health for our prescription pharmacy benefit manager effective July 1, 2021. This was seconded by Lisa Banner. A roll call vote was taken with all in favor.

CHANGE IAC MEETING DATE

Joe explained that normally our IAC meeting is the 3rd week in April, which falls on school vacation week. He also stated that many units have asked to begin open enrollment earlier this year again. Due to these concerns, Joe has decided to change the IAC meeting date to April 14th to better accommodate our units.

REINSURANCE UPDATE

Joe presented the most recent reinsurance reports stating so far only 1 person has reached our stop loss limit of $275,000 for FY21.

BCBS SYSTEM CHANGES

Joe explained that we made another system change with BCBS. This new ESS system is more comparable to the old system we used previously so there was minimal training needed. The new system is user friendly for staff making processing easier. The system is still not a live system and runs in batches, but it batches more frequently for faster member access.

BUCKLAND APPEAL

Joe explained that Buckland had a new hire in November who completed the paperwork to enroll in the health insurance at that time. Buckland processed it on their end and began payroll deductions but never sent the information to the Trust office to process the enrollment. The error was discovered when the member tried using the coverage. Buckland has asked for forgiveness of their error and is requesting that the member not be penalized by it and allowed enrollment.

Lisa Blackmer made a motion to accept the enrollment effective March 1, 2021. This was seconded by Michael Sullivan. Discussion continued and the motion was withdrawn.

Michael Sullivan made a motion to accept the enrollment effective date of hire, November 19, 2020. This was seconded by Michelle Hill. A roll call vote was taken with 4 voting yes, 3 voting no and 1 abstention.

It was then voted on if the Executive Committee wanted to allow the appeal and member to come on the insurance. A roll call vote showed 3 voting yes, 4 voting no and 1 abstention – the appeal and enrollment were denied.

A motion to reconsider accepting the appeal and enrollment effective November 19, 2020 was made by Michael Sullivan, seconded by Lisa Banner. With discussion, the motion was withdrawn.

Donna Foglio made a motion to accept the enrollment effective March 1, 2021. This was seconded by Michelle Hill. A roll call vote was taken with 3 voting yes, 3 voting no, 1 abstention and 1 member now absent from voting – the enrollment was denied.

UNIT COMMUNICATION

Joe presented 2 handouts created by the Trust for units to hang on bulletin boards in work areas for their employees to see. This is in hopes to assist units in providing members with enrollment and policy information when they are facing a qualifying event or approaching retirement and age 65. This will be distributed to all units after the April IAC meeting and posted on the Trust website as well.

RX DRUG FORMULARY CHANGES

Joe provided information from BCBS regarding upcoming formulary changes effective July 1, 2021. Joe stated this can now be disregarded as the EC had just voted to change the pharmacy benefit manager to CVS Health effective July 1, 2021.

COVID VACCINE

An EC member asked if there was a way for the Trust to fund incentivizing employees to get the covid vaccine and share the information with their employers. Employers are struggling with employees being forthcoming about if they have been vaccinated or not. There was little discussion on how this could be done with no immediate resolution.

ADJOURNMENT

On a motion by Michael Sullivan, seconded by Lisa Banner, the meeting was adjourned at 10:21 a.m.

Respectfully submitted,
Cynthia Smith

Meeting Schedule

Insurance Advisory Committee – April 14, 2021, 10:00 a.m., via ZOOM
Executive Committee – May 19, 2021, 9:00 a.m., via ZOOM
Executive Committee – June 16, 2021, 9:00 a.m., via ZOOM

HAMPSHIRE COUNTY GROUP INSURANCE TRUST

FISCAL YEAR 2020 OPERATING EXPENSES (July 1, 2020 to June 30, 2021)

ITEM CODE	BUDGET ITEMS WAGES & BENEFI	FY2020 Budgeted 7/1/19-6/30/20	FY-2020 Actual YTD 7-1/6-30	FY-2021 Budgeted 7-1/6-30	July	August	September	October	November	December	January	February	March	April
5110	SALARY*	335,000.00	322,218.34	345,000.00	26,043.22	25,534.01	36,840.26	23,567.83	29,427.95	41,781.68	26,466.38	23,750.71	34,157.15	25,042.83
5145	LONGEVITY	575.00	-	4,000.00										
5130	OVERTIME		-	-										
5120	TEMP. EMPLOYEE SAL		-	-										
481	FICA (.062)		-	-										
5186	MED TAX (.0145)	5,000.00	-	-										
5181	CONTRIBUTORY RET.	88,000.00	87,658.73	98,000.00	97,107.00									
5189	EMP. ASST. PROG. EAP		-	-										
5184	HEALTH INSURANCE	40,000.00	55,631.10	42,500.00	4,242.10	4,268.28	4,268.28	4,215.92	4,268.28	6,584.42	5,057.36	5057.36	5057.36	5057.36
5185	LIFE INSURANCE	320.00	394.24	320.00		28.40	28.40	28.40	28.40	56.80		21.30	21.30	21.30
5189	UNEMP HEALTH INS TAX		-	-										
	TOT. WAGES & BENEFITS	468,895.00	465,902.41	489,820.00	127,392.32	29,830.69	41,136.94	27,812.15	33,724.63	48,422.90	31,523.74	28,829.37	39,235.81	30,121.49

ITEM CODE	BUDGET ITEMS NON SALARY EXF	FY2020 Budgeted 7/1/19-6/30/20												
5300	ADM. CONT. SERVICES (FS&PF)		-	-										
	Rent	15,000.00	14,760.00	15,450.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00	1,230.00
	Parking	1,200.00	400.00	1,200.00										
5305	ADM. CONT. SERVICES (Audit)	12,000.00	-	12,500.00										
5320	LEGAL	32,000.00	23,555.81	5,000.00		900.00			10,000.00		2,000.00			
5340	TELEPNONE/INTERNET	3,600.00	2,224.77	3,500.00							339.52	274.56	538.52	214.96
5490	FOOD SUPPLIES	500.00	569.94	600.00	11.58				8.98				5.99	54.95
5420	OFFICE & COMPUTER SUPPLI	2,500.00	1,388.97	2,000.00									10.08	
5580	MISC. EXPENSES	500.00	557.84	700.00									937.72	69.7
5580	NEWSPAPER/MAGS/BOOKS	100.00	-	-										
5420	POSTAGE (Stamps)	3,500.00	2,107.89	3,500.00	19.11								38.22	19.11
5275	POSTAGE METER RENTAL		35.98						2,262.84					
5380	MINI GRANTS/WELLNESS	25,000.00	16,663.08	25,000.00		8900	500				1,500.00		4,000.00	
5420	STATIONERY & OFF. SUPP.		274.84		80.69		414.99	27.72	224.95	102.87				
5780	SURETY BONDS	1,250.00	1,584.00	1,750.00			100						350.00	
5340	TELEPHONES		-	-										
5320	TRAINING	500.00	-	500.00										
5710	TRAVEL IN/OUT of STATE	3,000.00	303.52	3,000.00										
5188	UTILITIES	4,000.00	3,049.35	3,000.00	368.84	353.63	386.92	332.66	364.29	365.52				
	TOT. Inderect Costs		-	-										
	Total Non-Salary	104,650.00	67,475.99	77,700.00	1,710.22	11,383.63	2,631.91	1,590.38	14,091.06	1,698.39	5,069.52	1,504.56	7,110.53	1,588.72

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ITEM CODE	BUDGET ITEMS	FY2020 Budgeted	FY-2020 Actual YTD	FY-2021 Budgeted										
	I.T.	7/1/19-6/30/20	7-1/6-30	7-1/6-30										
6000	COMPUTER HARDWARE	20,000.00	-	-										
5420	COMPUTER SOFTWARE		-	-										
5420	COMPUTER SUPPLIES	500.00	1,308.78	1,000.00										
5850	DESK TOP PCs	2,000.00	4,875.00											
5300	MISC PROF & TECH SERV.**	18,000.00	29,885.68	26,400.00	3,521.08	7,528.46	2,208.00	1,955.00	2,749.00	1,875.00	1,876.00	3,322.00	4,445.99	7,158.00
	TOTAL DATA PROCESSING	40,500.00	36,069.46	27,400.00	3,521.08	7,528.46	2,208.00	1,955.00	2,749.00	1,875.00	1,876.00	3,322.00	4,445.99	7,158.00
	TOTALS	614,045.00	569,447.86	594,920.00	132,623.62	48,742.78	45,976.85	31,357.53	50,564.69	51,996.29	38,469.26	33,655.93	50,792.33	38,868.21

HAMPSHIRE COUNTY GROUP INSURANCE TRUST

INCOME AND EXPENSE REPORT

ITEMS	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR
Starting Cash Balance	$5,713,168.82	$6,651,903.83	$4,372,367.68	$7,543,699.71	$9,778,384.94	$10,024,685.43	$6,630,957.12	$7,584,092.81	$7,601,697.58	$7,998,592.77	$7,848,722.05	$8,881,138.52
Adjustments												
Total Starting Balance	$5,713,168.82	$6,651,903.83	$4,372,367.68	$7,543,699.71	$9,778,384.94	$10,024,685.43	$6,630,957.12	$7,584,092.81	$7,601,697.58	$7,998,592.77	$7,848,722.05	$8,881,138.52
MONTHLY INCOME												
Total Premium Collected	6,544,536.21	3,228,579.61	8,777,447.03	5,740,722.88	5,648,499.73	5,268,979.40	6,688,360.90	5,531,323.08	6,118,089.28	5,574,501.37	6,775,290.10	6,394,541.30
Interest Income (MMDT)	926.94	994.22	976.54	1,334.02	1,348.08	893.00	732.72	735.96	755.92	721.96	881.98	799.90
Other Income or Adjustments						(2,999,500.00)						
BCBS SR Premium Collected												
TOTAL MONTHLY INCOME	6,545,463.15	3,229,573.83	8,778,423.57	5,742,056.90	5,649,847.81	2,270,372.40	6,689,093.62	5,532,059.04	6,118,845.20	5,575,223.33	6,776,172.08	6,395,341.20
MONTHLY EXPENSES												
BCBS Admin Cost (estimate)												
Claim Deposit	5,072,300.00	5,072,300.00	5,072,300.00	5,072,300.00	5,072,300.00	5,072,300.00	5,072,300.00	5,072,300.00	5,072,300.00	5,072,300.00	5,072,300.00	5,072,300.00
Reinsurance (Ind.&Agg.)	(627,298.25)	(25,839.91)	(56,983.26)	166,774.94	(149,819.01)	129,185.70	178,242.36	(50,365.98)	176,512.83	174,988.57	174,768.43	175,487.65
BCBS Settlement	698,306.45			(2,213,692.19)								
Recon adjust w/Finance												
BCBS Sr Premium Paid												
Other Exp. & Claim Settlement	425,444.02	428,414.40	459,151.18	433,246.14	435,089.48	431,257.48	434,850.88	440,523.96	434,667.92	444,149.55	445,894.85	445,796.20
Total Plan Expenses	5,568,752.22	5,474,874.49	5,474,467.92	3,458,628.89	5,357,570.47	5,632,743.18	5,685,393.24	5,462,457.98	5,683,480.75	5,691,438.12	5,692,963.28	5,693,583.85
Total Unit Operating Expenses	37,975.92	34,235.49	132,623.62	48,742.78	45,976.85	31,357.53	50,564.69	51,996.29	38,469.26	33,655.93	50,792.33	38,868.21
TOTAL MONTHLY EXPENSES	5,606,728.14	5,509,109.98	5,607,091.54	3,507,371.67	5,403,547.32	5,664,100.71	5,735,957.93	5,514,454.27	5,721,950.01	5,725,094.05	5,743,755.61	5,732,452.06
TOTAL NET MONTHLY INCOME	938,735.01	(2,279,536.15)	3,171,332.03	2,234,685.23	246,300.49	(3,393,728.31)	953,135.69	17,604.77	396,895.19	(149,870.72)	1,032,416.47	662,889.14
BALANCE												
Cash Balance	6,651,903.83	4,372,367.68	7,543,699.71	9,778,384.94	10,024,685.43	6,630,957.12	7,584,092.81	7,601,697.58	7,998,592.77	7,848,722.05	8,881,138.52	9,544,027.66
Adjustments												
ENDING MONTHLY BALANCE	6,651,903.83	4,372,367.68	7,543,699.71	9,778,384.94	10,024,685.43	6,630,957.12	7,584,092.81	7,601,697.58	7,998,592.77	7,848,722.05	8,881,138.52	9,544,027.66

HAMPSHIRE COUNTY GROUP INSURANCE TRUST

Fund And Investment Information

FUNDS	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR
Post Employee Ben. S.B.	109,011.98	109,100.22	108,399.80	107,002.11	107,040.66	106,354.14	104,992.24	105,080.48	104,073.06	103,257.65	102,421.52	101,433.50
Funding	1,549.52	774.76		1,499.83	774.76	-	1,549.52	754.76	971.33	971.31	971.31	971.31
Expenses	1,461.28	1,475.18	1,397.69	1,461.28	1,461.28	1,361.90	1,461.28	1,762.18	1,786.74	1,807.44	1,959.33	1,655.85
Total	109,100.22	108,399.80	107,002.11	107,040.66	106,354.14	104,992.24	105,080.48	104,073.06	103,257.65	102,421.52	101,433.50	100,748.96
Accurued Vac & Sick Time	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96
Income												
Expenses												
Total	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96	31,317.96
Member Deposits	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96
Deposits												
Total Member Deposits	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96	4,444,801.96
Investments												
CD's	12,982,468.84	12,999,026.05	13,017,321.21	13,035,071.54	13,052,847.98	13,070,076.29	16,084,050.94	16,097,818.32	16,112,274.63	16,119,782.14	16,127,175.59	16,135,893.81
Deposit						3,000,000.00						
Interest	16,557.21	18,295.16	17,750.33	17,776.44	17,228.31	13,974.65	13,767.38	14,456.31	7,507.51	7,393.45	8,718.22	4,104.14
Balance	12,999,026.05	13,017,321.21	13,035,071.54	13,052,847.98	13,070,076.29	16,084,050.94	16,097,818.32	16,112,274.63	16,119,782.14	16,127,175.59	16,135,893.81	16,139,997.95
Portfolio Value	10,670,495.17	10,961,001.00	11,111,895.79	11,479,956.69	11,831,247.31	11,631,411.32	11,490,806.33	12,298,457.14	12,640,686.70	12,571,595.75	12,697,043.09	12,998,070.21
Deposit												
Interest	290,505.83	150,894.79	368,060.90	351,290.62	(199,835.99)	(140,604.99)	807,650.81	342,229.56	(69,090.95)	125,447.34	301,027.12	259,276.68
Market Change												
Total	10,961,001.00	11,111,895.79	11,479,956.69	11,831,247.31	11,631,411.32	11,490,806.33	12,298,457.14	12,640,686.70	12,571,595.75	12,697,043.09	12,998,070.21	13,257,346.89
Accounts Receivable	939,793.91	3,671,424.81	815,341.69	980,431.98	1,256,907.23	1,933,414.00	1,270,702.52	1,662,425.08	1,440,624.63	1,756,404.70	892,190.30	396,702.88
Total With Accounts Receivable	36,136,944.93	36,757,529.21	37,457,191.66	40,226,072.79	40,565,554.33	40,720,340.55	41,832,271.19	42,597,276.97	42,709,972.86	43,007,886.87	43,484,846.26	43,914,944.26

Hampshire County Group Insurance Trust

TRANSACTION REPORT APRIL FY21

STARTING BALANCE GENERAL FUND $ 8,881,138.52

2021					
	WAR#	TRANSACTION	A/P DEBIT	A/R CREDIT	
APR		PEOPLE'S UNITED			
1		BLUE CROSS BLUE SHIELD	5,072,300.00		$ 3,808,838.52
1		BCBS STOP LOSS (APR)	175,487.65		$ 3,633,350.87
1		BR FOX/CANARX	31,116.52		$ 3,602,234.35
1		PEOPLE'S UNITED		124,178.06	$ 3,726,412.41
1		PEOPLE'S UNITED		170687.66	$ 3,897,100.07
1		PEOPLE'S UNITED		17,419.20	$ 3,914,519.27
1		PEOPLE'S UNITED		566,449.38	$ 4,480,968.65
5		PEOPLE'S UNITED		8,586.08	$ 4,489,554.73
5		PEOPLE'S UNITED		4,869.92	$ 4,494,424.65
6		PEOPLE'S UNITED		4,869.92	$ 4,499,294.57
15		PEOPLE'S UNITED		154,094.62	$ 4,653,389.19
15		PEOPLE'S UNITED		53,161.16	$ 4,706,550.35
19		PEOPLE'S UNITED		74,541.56	$ 4,781,091.91
19		PEOPLE'S UNITED		101,296.98	$ 4,882,388.89
20		PEOPLE'S UNITED		277,998.70	$ 5,160,387.59
20		PEOPLE'S UNITED		3,925.84	$ 5,164,313.43
22		PEOPLE'S UNITED		97,252.55	$ 5,261,565.98
22		PEOPLE'S UNITED		117,138.66	$ 5,378,704.64
22		PEOPLE'S UNITED		10,742.58	$ 5,389,447.22
22		PEOPLE'S UNITED		166,521.41	$ 5,555,968.63
22		PEOPLE'S UNITED		22,864.52	$ 5,578,833.15
23		PEOPLE'S UNITED		12,706.08	$ 5,591,539.23
23		PEOPLE'S UNITED		12,655.60	$ 5,604,194.83
26		PEOPLE'S UNITED		1,046,577.24	$ 6,650,772.07
27		PEOPLE'S UNITED		195,926.37	$ 6,846,698.44
28		BLUE MEDICARE RX (MAR)	414,679.68		$ 6,432,018.76
28		PEOPLE'S UNITED		7,239.16	$ 6,439,257.92
29		PEOPLE'S UNITED		771,550.85	$ 7,210,808.77
29		PEOPLE'S UNITED		123,309.80	$ 7,334,118.57
29		PEOPLE'S UNITED		73,122.34	$ 7,407,240.91
29		PEOPLE'S UNITED		138,939.58	$ 7,546,180.49
29		PEOPLE'S UNITED		14,383.74	$ 7,560,564.23
29		PEOPLE'S UNITED		211,652.20	$ 7,772,216.43
30		PEOPLE'S UNITED		251,735.91	$ 8,023,952.34
30		PEOPLE'S UNITED		184,576.78	$ 8,208,529.12
30		PEOPLE'S UNITED		50,901.26	$ 8,259,430.38
30		PEOPLE'S UNITED		591,590.12	$ 8,851,020.50
30		PEOPLE'S UNITED		168,786.50	$ 9,019,807.00
30		PEOPLE'S UNITED		562,288.97	$ 9,582,095.97
30		PAYROLL (APRIL)	30,121.49		$ 9,551,974.48
30		ACCOUNTS PAYABLE (APRIL)	8,746.72		$ 9,543,227.76
30		INTEREST		799.90	$ 9,544,027.66
					$ 9,544,027.66
					$ 9,544,027.66
					$ 9,544,027.66
					$ 9,544,027.66
					$ 9,544,027.66
					$ 9,544,027.66
					$ 9,544,027.66
					$ 9,544,027.66

		MEMBER UNIT DEPOSITS ON HAND			
APR			Starting Balance>>>>>>>>>>>>>>>		$ 4,444,801.96
					$ 4,444,801.96
30		Total			**$ 4,444,801.96**
		PEOPLE'S UNITED			
APR		Post Employee Benefits Fund	Starting Balance>>>>>>>>>>>>>>>		$ 101,433.50
30		Retiree Health & Life Ins.	1,655.85	971.31	$ 100,748.96
30		Total			**$ 100,748.96**
		PEOPLE'S UNITED			
APR		Accrued Vacation & Sick Time Fund	Starting Balance>>>>>>>>>>>>>>>		$ 31,317.96
					$ 31,317.96
30		Total			**$ 31,317.96**
		INVESTMENTS			
APR		CD-Florence Savings			$ 6,420,612.38
5		6 mos. @ 0.850% (renewed 10/6/20)		747.61	$ 6,421,359.99
30		6 mos. @ 0.150% (renewed 4/6/21)		659.29	$ 6,422,019.28
30		Total			**$ 6,422,019.28**
APR		CD-Easthampton Savings			$ 9,715,281.43
30		7 mos. @.50 (renewed 10/21/20)		1,711.23	$ 9,716,992.66
30		7 mos. @.50 (renewed 10/22/20)		455.57	$ 9,717,448.23
30		7 mos. @.350 (renewed 1/5/21)		1,278.05	$ 9,718,726.28
		Total			**$ 9,718,726.28**
APR		Portfolio Value APR 1, 2021			$ 12,998,070.21
		Additional Investment			$ 12,998,070.21
30		Investment Earnings/Loss		259,276.68	**$ 13,257,346.89**
		Total			**#REF!**

MONTHLY ACCOUNTS RECEIVABLE

HAMPSHIRE COUNTY GROUP INSURANCE TRUST

FOR MAY 2021 PREMIUMS

APRIL PREMIUMS NOT PAID *AS OF APRIL 30, 2021*		TO AVOID LATE ASSESSMENT FEE INVOICE MUST BE PAID **BEFORE:** ***May 5, 2021***
CHESTERFIELD/GOSHEN RSD	19,478.40	**5/3/2021**
HAMPSHIRE REGIONAL SCH DIST	211,674.22	**5/3/2021**
PLAINFIELD	8,586.08	**5/3/2021**
WESTHAMPTON	44,301.18	**5/3/2021**
LEVERETT	60,308.88	**5/3/2021**
NEW SALEM/WENDELL USD	52,354.12	**5/5/2021**
	$ 396,702.88	

Hampshire County Group Insurance Trust

IY-2019-2020 Plan Count

PLAN	2020											2021					
HMO BLUE	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUNE**	**JULY**	**AUG**	**SEPT**	**OCT**	**NOV**	**DEC**	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUNE**
H-Employee Only	548	552	550	549	553	556	559	554	548	550	552	550	552	557	561	567	566	566
H-Employee + 1	357	359	360	356	358	353	366	371	370	370	376	378	373	370	367	370	375	374
H-Family	580	571	569	570	570	570	566	561	555	555	549	551	548	545	546	544	543	541
Total H HMO	1485	1482	1479	1475	1481	1479	1491	1486	1473	1475	1477	1479	1473	1472	1474	1481	1484	1481
F-Employee Only	697	695	688	683	681	673	673	663	660	653	671	686	690	687	694	699	696	696
F-Employee + 1	378	377	374	376	371	372	381	374	378	377	378	378	382	377	375	372	372	373
F-Family	689	692	694	697	698	698	702	696	693	690	688	684	682	679	676	678	674	676
Total F HMO	1764	1764	1756	1756	1750	1743	1756	1733	1731	1720	1737	1748	1754	1743	1745	1749	1742	1745
Total Employee Plans	1245	1247	1238	1232	1234	1229	1232	1217	1208	1203	1223	1236	1242	1244	1255	1266	1262	1262
Total Employee + 1	735	736	734	732	729	725	747	745	748	747	754	756	755	747	742	742	747	747
Total Family Plans	1269	1263	1263	1267	1268	1268	1268	1257	1248	1245	1237	1235	1230	1224	1222	1222	1217	1217
Total H&F HMO Plans	**3249**	**3246**	**3235**	**3231**	**3231**	**3222**	**3247**	**3219**	**3204**	**3195**	**3214**	**3227**	**3227**	**3215**	**3219**	**3230**	**3226**	**3226**
BLUE CARE ELECT PREFERRED (PPO)																		
H-Employee Only	183	183	185	185	185	187	183	182	180	183	181	182	179	182	180	180	179	177
H-Family	236	236	237	235	235	233	238	239	237	240	242	242	242	241	242	239	238	238
Total H PPO	419	419	422	420	420	420	421	421	417	423	423	424	421	423	422	419	417	415
F-Employee Only	111	112	111	111	113	116	113	112	111	110	115	116	117	118	117	120	115	119
F-Family	119	122	120	119	119	119	125	126	126	124	127	128	128	127	129	129	130	129
Total F PPO	230	234	231	230	232	235	238	238	237	234	242	244	245	245	246	249	245	248
Total Employee Plans	294	295	296	296	298	303	296	294	291	293	296	298	296	300	297	300	294	296
Total Family Plans	355	358	357	354	354	352	363	365	363	364	369	370	370	368	371	368	368	367
Total H&F PPO Plans	**649**	**653**	**653**	**650**	**652**	**655**	**659**	**659**	**654**	**657**	**665**	**668**	**666**	**668**	**668**	**668**	**662**	**663**
MEDEX																		
H-Employee Only	1192	1194	1191	1197	1194	1201	1204	1205	1210	1214	1218	1222	1237	1240	1240	1244	1245	1250
F-Employee Only	1216	1220	1222	1226	1227	1235	1241	1252	1254	1251	1260	1259	1262	1269	1272	1273	1274	1273
Total MEDEX Plans	**2408**	**2414**	**2413**	**2423**	**2421**	**2436**	**2445**	**2457**	**2464**	**2465**	**2478**	**2481**	**2499**	**2509**	**2512**	**2517**	**2519**	**2523**
TOTAL - All Plans	**6306**	**6313**	**6301**	**6304**	**6304**	**6313**	**6351**	**6335**	**6322**	**6317**	**6357**	**6376**	**6392**	**6392**	**6399**	**6415**	**6407**	**6412**

Hampshire County Group Insurance Trust
Claim Payments

	CLAIMS		AMOUNT PAID		VARIANCE	CUMULATIVE VAR.
2018 Jan	$ 4,286,736.71	A	$ 4,635,000.00	A	$ (348,263.29)	**$ 1,442.88**
Feb	$ 4,849,271.14	A	$ 4,614,300.00	A	$ 234,971.14	**$ 236,414.02**
Mar	$ 5,402,471.81	A	$ 4,635,000.00	A	$ 767,471.81	**$ 1,003,885.83**
April	$ 3,320,986.14	A	$ 5,000,000.00	A	$ (1,679,013.86)	**$ (675,128.03)**
May	$ 4,842,441.31	A	$ 5,000,000.00	A	$ (157,558.69)	**$ (832,686.72)**
June	$ 5,185,651.60	A	$ 5,000,000.00	A	$ 185,651.60	**$ (647,035.12)**
July	$ 4,422,144.08	A	$ 5,000,000.00	A	$ (577,855.92)	**$ (1,224,891.04)**
August	$ 5,849,127.14	A	$ 5,000,000.00	A	$ 849,127.14	**$ (375,763.90)**
September	$ 4,241,277.55	A	$ 5,000,000.00	A	$ (758,722.45)	**$ (1,134,486.35)**
October	$ 5,696,290.48	A	$ 5,000,000.00	A	$ 696,290.48	**$ (438,195.87)**
November	$ 5,837,423.17	A	$ 5,000,000.00	A	$ 837,423.17	**$ 399,227.30**
December	$ 4,350,290.11	A	$ 5,000,000.00	A	$ (649,709.89)	**$ (250,482.59)**
2019 - Jan	$ 4,743,800.39	A	$ 5,000,000.00	A	$ (256,199.61)	**$ (506,682.20)**
February	$ 4,992,711.55	A	$ 5,000,000.00	A	$ (7,288.45)	**$ (513,970.65)**
March	$ 6,002,513.39	A	$ 5,000,000.00	A	$ 1,002,513.39	**$ 488,542.74**
April	$ 4,691,042.28	A	$ 5,000,000.00	A	$ (308,957.72)	**$ 179,585.02**
May	$ 5,951,683.60	A	$ 5,000,000.00	A	$ 951,683.60	**$ 1,131,268.62**
June	$ 5,242,909.22	A	$ 5,000,000.00	A	$ 242,909.22	**$ 1,374,177.84**
July	$ 3,462,952.74	A	$ 5,000,000.00	A	$ (1,537,047.26)	**$ (162,869.42)**
August	$ 5,939,797.85	A	$ 5,000,000.00	A	$ 939,797.85	**$ 776,928.43**
September	$ 5,166,325.71	A	$ 5,000,000.00	A	$ 166,325.71	**$ 943,254.14**
October	$ 4,136,764.22	A	$ 5,000,000.00	A	$ (863,235.78)	**$ 80,018.36**
November	$ 5,655,235.07	A	$ 5,000,000.00	A	$ 655,235.07	**$ 735,253.43**
December	$ 5,125,066.32	A	$ 5,000,000.00	A	$ 125,066.32	**$ 860,319.75**
2020-Jan	$ 4,478,889.48	A	$ 5,072,300.00	A	$ (593,410.52)	**$ 266,909.23**
February	$ 5,222,819.59	A	$ 5,072,300.00	A	$ 150,519.59	**$ 417,428.82**
March	$ 5,353,177.63	A	$ 5,072,300.00	A	$ 280,877.63	**$ 698,306.45**
April	$ 3,329,731.92	A	$ 5,072,300.00	A	$ (1,742,568.08)	**$ (1,044,261.63)**
May	$ 4,511,071.96	A	$ 5,072,300.00	A	$ (561,228.04)	**$ (1,605,489.67)**
June	$ 4,464,097.48	A	$ 5,072,300.00	A	$ (608,202.52)	**$ (2,213,692.19)**
July	$ 7,826,890.70	A	$ 5,072,300.00	A	$ 2,754,590.70	**$ 540,898.51**
August	$ 4,823,789.64	A	$ 5,072,300.00	A	$ (248,510.36)	**$ 292,388.15**
September	$ 4,771,553.13	A	$ 5,072,300.00	A	$ (300,746.87)	**$ (8,358.72)**
October	$ 5,348,857.12	A	$ 5,072,300.00	A	$ 276,557.12	**$ 268,198.40**
November	$ 4,979,230.59	A	$ 5,072,300.00	A	$ (93,069.41)	**$ 175,128.99**
December	$ 4,604,432.34	A	$ 5,072,300.00	A	$ (467,867.66)	**$ (292,738.67)**
January	$ 5,094,645.16	A	$ 5,072,300.00	A	$ 22,345.16	**$ (270,393.51)**
February	$ 4,866,097.70		$ 5,072,300.00		$ (206,202.30)	**$ (476,595.81)**
March	$ 5,055,328.42		$ 5,072,300.00		$ (16,971.58)	**$ (493,567.39)**
April	$ 6,209,756.93		$ 5,072,300.00		$ 1,137,456.93	**$ 643,889.54**

P = Acturial Projection of Claims or Anticipated Payments, A = Actual Info. E = Estimate based on some actual information

4/1/2021	wire		5,072,300.00	BCBS	xxx		Yes	Monthly Claim prefunding
4/1/2021		5563	1,230.00	King St Realty	5270			Rent - APR
4/1/2021	ACH		175,487.65	BCBS	xxx		Yes	APR Reinsurance premium
4/1/2021		5562	24.62	Verizon				Telephone Expense
4/1/2021		5564	143.76	Joseph Shea				Stamps, supplies, paper subs
4/1/2021		5565	42.15	Boston Mutual				Life Insurnace
4/1/2021		5566	4,274.50	CanaRx	xxx		Yes	CanaRx claims
4/2/2021	ACH		1,958.00	Paragus Strategic		5300		Various IT
4/9/2021		5567	55.50	National Grid				Electric
4/9/2021		5568	20,589.22	BR Fox & Assoc	xxx		Yes	RX Consulting Fee
4/14/2021	ACH		10,543.78	Checkwriters				Net Payroll, 4/14/21
4/20/2021		5569	6,692.36	HCGIT				Health Insurance - APR
4/20/2021		5570	22.30	Eversource		5340		Utilities
4/20/2021		5571	6,252.80	CanaRx	xxx		Yes	CanaRx claims
4/20/2021		5572	112.54	AEON				Telephone Expense
4/26/2021		5573	3,707.34	Hampshire Retirement Board				APR retirement allocation
4/26/2021		5574	5,200.00	Edward Haber		5300		IT consult
4/28/2021	ACH		414,679.68	Blue Medicare Rx	xxx		Yes	Medex Rx premium
4/28/2021	ACH		11,077.70	Checkwriters				Net Payroll, 4/28/21
			5,734,393.90					

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Stop Loss 100% Summary Report

Policyholder:	0260919
Policyholder Name:	HAMPSHIRE COUNTY INSURANCE GRO
Effective Date:	07/01/2020

Policy Parameters

Contract Type:	12/24
Incurred:	07/01/2020 - 06/30/2021
Paid:	07/01/2020 - 06/30/2022
Specific Deductible:	$275,000
Benefit Coverage:	Medical Rx

Prognosis Status	Potential For Expected Future Cost
Excellent	Low to Average
Very Good	Medium
Good	High
Fair	Very High
Poor	Highest

MASSACHUSETTS

Blue Cross Blue Shield of Massachusetts

This report contains confidential and/or personal health information and should be maintained in accordance with law and the contract pursuant to which it was released. If applicable under your Stop Loss coverage, information required from external carriers that is or should be included on stop loss reporting or settlements is not the liability of BCBSMA. This report is for Stop Loss reporting and final settlement purposes only and is not an indication of what was billed to the account. BCBSMA makes no representations or warranties regarding the information contained in this report and denies any liability arising from use of this information for any purpose.

Last Name	First Name	Member DOB	Member ID	Gender	Relationship	Most Recent DOS	Retrospective Prognosis	Prospective Prognosis	Highest Paid Diagnosis	Medical Paid	Pharmacy Paid	Total Paid	Member Status	Group No.
[illegible]	[illegible]	[illegible]78	[illegible]000001	F	Spouse	04/20/2021	Poor	Fair	N179 - Acute kidney failure, unspecified	$382,391.87	$4,249.57	$386,641.44	Active	[illegible]
[illegible]	[illegible]	[illegible]1	[illegible]460000000	F	Subscriber	04/21/2021	Fair	Good	N800 - Endometriosis of uterus	$120,497.59	$162,613.99	$283,111.58	Active	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]00011	F	Dependent	04/22/2021	Excellent	Excellent	Z3041 - Encounter for surveillance of contraceptive pills	$3,076.42	$422,030.61	$425,107.03	Active	[illegible]
Total										$505,965.88	$588,894.17	$1,094,860.05		

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Stop Loss 50% Summary Report

Policyholder: 0260919
Policyholder Name: HAMPSHIRE COUNTY INSURANCE GRO
Effective Date: 07/01/2020

MASSACHUSETTS

Policy Parameters

Contract Type:	12/24
Incurred:	07/01/2020 - 06/30/2021
Paid:	07/01/2020 - 06/30/2022
Specific Deductible:	$275,000
Reporting Threshold:	$137,500
Benefit Coverage:	Medical Rx

Prognosis Status	Potential For Expected Future Cost
Excellent	Low to Average
Very Good	Medium
Good	High
Fair	Very High
Poor	Highest

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Last Name	First Name	Member DOB	Member ID	Gender	Relationship	Most Recent DOS	Retrospective Prognosis	Prospective Prognosis	Highest Paid Diagnosis	Medical Paid	Pharmacy Paid	Total Paid	Member Status	Group No.
			00001	M	Spouse	04/20/2021	Fair	Good	I214 - Non-ST elevation (NSTEMI) myocardial infarction	$156,678.96	$3,714.69	$160,393.65	Active	
			1	F	Dependent	03/28/2021	Good	Good	K8000 - Calculus of gallbladder with acute cholecystitis without obstruction	$110,962.11	$36,599.44	$147,561.55	Active	
			01	M	Spouse	04/23/2021	Poor	Good	C155 - Malignant neoplasm of lower third of esophagus	$140,152.03	$1,097.79	$141,249.82	Active	
				F	Spouse	04/12/2021	Fair	Good	C713 - Malignant neoplasm of parietal lobe	$150,277.64	$3,508.68	$153,786.32	Active	
				M	Subscriber	04/20/2021	Very Good	Very Good	K529 - Noninfective gastroenteritis and colitis, unspecified	$4,260.83	$137,333.66	$141,594.49	Active	
			01	F	Spouse	04/13/2021	Very Good	Very Good	D469 - Myelodysplastic syndrome, unspecified	$4,621.16	$258,167.31	$262,788.47	Active	
			0000	M	Subscriber	04/21/2021	Good	Very Good	I7103 - Dissection of thoracoabdominal aorta	$205,228.31	$30.22	$205,258.53	Active	
			00	M	Subscriber	04/21/2021	Poor	Good	J9621 - Acute and chronic respiratory failure with hypoxia	$169,111.91	$563.68	$169,675.59	Active	
			000	F	Subscriber	04/23/2021	Very Good	Very Good	G35 - Multiple sclerosis	$154,579.88	$11.54	$154,591.42	Active	
			1	M	Spouse	04/15/2021	Good	Good	C787 - Secondary malignant neoplasm of liver and intrahepatic bile duct	$157,570.93	$1,046.44	$158,617.37	Active	
			0000	M	Subscriber	04/20/2021	Fair	Good	I2724 - Chronic thromboembolic pulmonary hypertension	$211,235.94	$63,285.74	$274,521.68	Active	
				M	Spouse	04/14/2021	Poor	Fair	C01 - Malignant neoplasm of base of tongue	$261,771.01	$3,199.84	$264,970.85	Active	
			0	F	Subscriber	04/21/2021	Good	Very Good	C254 - Malignant neoplasm of endocrine pancreas	$146,811.32	$27.42	$146,838.74	Active	
			0001	F	Spouse	04/19/2021	Fair	Fair	C187 - Malignant neoplasm of sigmoid colon	$144,077.64	$52.32	$144,129.96	Active	
			000	F	Subscriber	04/21/2021	Good	Very Good	G35 - Multiple sclerosis	$173,311.53	$1,213.05	$174,524.58	Active	

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Stop Loss 50% Summary Report

Policyholder:	0260919
Policyholder Name:	HAMPSHIRE COUNTY INSURANCE GRO
Effective Date:	07/01/2020

Policy Parameters

Contract Type:	12/24
Incurred:	07/01/2020 - 06/30/2021
Paid:	07/01/2020 - 06/30/2022
Specific Deductible:	$275,000
Reporting Threshold:	$137,500
Benefit Coverage:	Medical Rx

Prognosis Status	Potential For Expected Future Cost
Excellent	Low to Average
Very Good	Medium
Good	High
Fair	Very High
Poor	Highest

Blue Cross Blue Shield of Massachusetts

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..001	M	Spouse	03/31/2021	Very Good	Very Good	Q231 - Congenital insufficiency of aortic valve	$143,282.89	$275.69	$143,558.58	Active
	M	Subscriber	04/23/2021	Fair	Good	G20 - Parkinson's disease	$144,849.77	$290.68	$145,140.45	Active
L	M	Spouse	04/15/2021	Good	Very Good	I63512 - Cerebral infarction due to unspecified occlusion or stenosis of left middle cerebral artery	$168,350.12	$69.65	$168,419.77	Active
..00001	F	Spouse	04/22/2021	Very Good	Very Good	M352 - Behçet's disease	$153,297.39	$4,613.99	$157,911.38	Active
0000	F	Subscriber	04/22/2021	Good	Good	I472 - Ventricular tachycardia	$153,412.02	$2,138.30	$155,550.32	Active
Total							$2,953,843.39	$517,240.13	$3,471,083.52	

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MASSACHUSETTS

Employer Stop Loss Proposal

Account Name	Hampshire County Insurance Group	**SIC Code**	9111
Effective Date	07/01/2021	**Broker/Consultant**	Direct - No Producer
Benefits Quoted	Specific	**Sales Executive**	Heidi Fountain

Specific Insurance

		Option 1	Option 2	Option 3	Option 4
Benefits Covered		Medical, Rx Card	Medical, Rx Card	Medical, Rx Card	Medical, Rx Card
Contract Basis		12/24	12/24	12/24	12/24
Deductible per Individual		$ 275,000	$ 300,000	$ 325,000	$ 350,000
Annual Maximum		Unlimited	Unlimited	Unlimited	Unlimited
Lifetime Maximum		Unlimited	Unlimited	Unlimited	Unlimited
Quoted Rate Per Month	Enrollment				
Single	1,538	$ 23.11	$ 21.24	$ 19.58	$ 18.11
Family	2,367	$ 74.52	$ 69.18	$ 64.30	$ 59.93
Estimated Annual Premium		$ 2,543,184	$ 2,356,994	$ 2,187,746	$ 2,036,490
Quoted Rate(s) includes Commissions of		0.00%	0.00%	0.00%	0.00%

Overall Max Liability*

	Option 1	Option 2	Option 3	Option 4
Annual Specific Premium	$ 2,543,184	$ 2,356,994	$ 2,187,746	$ 2,036,490
Total Max Liability	$ 2,543,184	$ 2,356,994	$ 2,187,746	$ 2,036,490

*** Overall max liability does not include any administrative fees with Blue Cross or any outside administrator.**

			Proposed
Curent Rate			**Increase**
Single	$19.23		20.20%
Family	$62.08		20.00%

	FY 2021 Budget	FY 2022 Budget
BUDGET ITEMS WAGES & BENEFITS	**FY 2021 Budgeted 7/1/21-6/30/22**	**FY 2022 Budgeted 7/1/21-6/30/22**
SALARY*	345,000.00	356,000
LONGEVITY	4,000.00	5,000
OVERTIME		
TEMP. EMPLOYEE SAL		
FICA (.062)		
MED TAX (.0145)		
CONTRIBUTORY RET.	98,000.00	104,644
EMP. ASST. PROG. EAP		
HEALTH INSURANCE	42,500.00	59,500
LIFE INSURANCE	320.00	350
UNEMP HEALTH INS TAX		
TOT. WAGES & BENEFITS	489,820.00	525,494

BUDGET ITEMS NON SALARY EXPENSES		
ADM. CONT. SERVICES (FS&PF)		
Rent	15,450.00	15,600
Parking	1,200.00	500
ADM. CONT. SERVICES (Audit)	12,500.00	13,500
LEGAL	5,000.00	3,000
TELEPNONE/INTERNET	3,500.00	3,600
FOOD SUPPLIES	600.00	600
OFFICE & COMPUTER SUPPLIES	2,000.00	2,500
MISC. EXPENSES	700.00	500
NEWSPAPER/MAGS/BOOKS		
POSTAGE (Stamps)	3,500.00	3,500
POSTAGE METER RENTAL		
MINI GRANTS/WELLNESS	25,000.00	25,000
STATIONERY & OFF. SUPP.		
SURETY BONDS/OTHER INS	1,750.00	1,750
TELEPHONES		
TRAINING	500.00	
TRAVEL IN/OUT of STATE	3,000.00	3,000
UTILITIES	3,000.00	4,800
TOT. Inderect Costs		
Total Non-Salary	77,700.00	77,850

BUDGET ITEMS			
I.T.			
COMPUTER HARDWARE			
COMPUTER SOFTWARE			
COMPUTER SUPPLIES	1,000.00		1,000
DESK TOP PCs			
MISC PROF & TECH SERV.**	26,400.00		40,000
TOTAL DATA PROCESSING	27,400.00		41,000
TOTALS	**594,920.00**		**644,344.00**

Does not include potential IT work to replace Server and/or Billing Program

DRAFT
4.1.2021

To the Executive Committee
Hampshire County Group Insurance Trust

In planning and performing our audit of the basic financial statements of the Hampshire County Group Insurance Trust (the Trust) as of and for the year ended June 30, 2020, in accordance with auditing standards generally accepted in the United States of America, we considered the Trust's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of the Trust's internal control over financial reporting.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, significant deficiencies or material weaknesses may exist that have not been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- Reasonably possible. The chance of the future event or events occurring is more than remote but less than likely.
- Probable. The future event or events are likely to occur.

Material weaknesses are noted in the table of contents and comment headings.

During our audit we also became aware of other matters that we believe represent opportunities for strengthening internal controls and operating efficiency. The recommendations that accompany this letter summarize our comments and suggestions concerning those matters.

The Trust's written responses to our comments and suggestions have not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

This communication is intended solely for the information and use of management, the Trust, and others within the Trust, and is not intended to be, and should not be, used by anyone other than these specified parties.

Greenfield Massachusetts
To be dated upon acceptance and
understanding of the statements.

CURRENT YEAR ISSUES:

1. **Establish a General Ledger Accounting System (Material Weakness)**

   The Trust uses spreadsheets to track and record revenues and expenses flowing through the operating checking account. The Trust also uses QuickBooks, but is currently only utilized to pay vendor invoices. Since the spreadsheet is maintained on the cash basis, it does not provide a complete account of all the activities of the Trust. In order to perform the audit, a complete account of all Trust transactions on the accrual basis of accounting is needed, which includes the recording of accounts receivable and accounts payable. A large number of adjustments were required as part of the audit process to record balances maintained in the separate spreadsheets and other records provided by the Trust.

   The implementation of a general ledger accounting system will provide the Trust with a complete account of all transactions on the accrual basis of accounting and improve controls and oversight over the Trust's activity. We recommend the Trust takes the necessary steps to get this system up and running and consider hiring an internal bookkeeper or outsourcing this service through an accounting firm.

   Trust's Response:

2. **Consider Establishing an OPEB Trust Fund**

   In June 2004, the Governmental Accounting Standards Board issued GASB Statement No. 45 which addresses other post-employment benefits (OPEB), including medical, dental, vision and other health-related benefits provided to terminated or retired employees and their dependents and beneficiaries. Currently there is no legal requirement to fund this liability; however, Legislation was passed (Chapter 218 Section 15 of the Acts of 2016) that significantly expanded and clarified the responsibilities of governmental entities in maintaining OPEB trust funds, including clarifying the criteria for accessing the fund's assets, providing investment options, and a custodial management framework (which supersede the original legislation passed in January of 2009).

   While the liability associated with the Trust is not excessive and the Trust already has the assets available to offset the entire liability, we recommend the Trust consider formally adopting the statute and creating the OPEB trust.

   Trust's Response:

The following is a summary of net position for the current and prior fiscal years:

NET POSITION

	2020	2019
Current and other assets	$ 38,919,221	$ 35,633,906
Deferred outflows	136,852	124,315
Current liabilities	8,596,478	10,077,257
Noncurrent liabilities	1,056,695	1,072,249
Total liabilities	9,653,173	11,149,506
Deferred inflows	83,984	32,621
Unrestricted net position	$ 29,318,916	$ 24,576,094

CHANGES IN NET POSITION

	2020	2019
Operating revenues	$ 72,336,321	$ 70,965,251
Operating expenses	(68,090,209)	(68,932,977)
Operating income	4,246,112	2,032,274
Nonoperating revenues	496,710	801,964
Change in net position	4,742,822	2,834,238
Net position - beginning of year	24,576,094	21,741,856
Net position - end of year	$ 29,318,916	$ 24,576,094

Requests for Information

This financial report is designed to provide a general overview of the Hampshire County Group Insurance Trust's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Mr. Joseph Shea, Director

Hampshire County Group Insurance Trust

98 King Street

Northampton, MA 01060

HAMPSHIRE COUNTY GROUP INSURANCE TRUST

Proprietary Funds
Statement of Net Position
June 30, 2020

Assets	
Current:	
Cash and short-term investments	$ 9,042,576
Investments	23,991,528
Member accounts receivable	3,671,425
Prepaid expenses	2,213,692
Total Current Assets	38,919,221
Deferred Outflows of Resources	
Related to pensions	136,852
Liabilities	
Current:	
Member deposits	4,444,802
Accrued claims payable (IBNR)	4,151,676
Total Current Liabilities	8,596,478
Noncurrent:	
Compensated absences	48,492
Net pension liability	730,013
Total OPEB liability	278,190
Total Noncurrent Liabilities	1,056,695
Total Liabilities	9,653,173
Deferred Inflows of Resources	
Related to pensions	83,984
Net Position	
Unrestricted	29,318,916
Total Net Position	$ 29,318,916

The accompanying notes are an integral part of these financial statements.

Hampshire County Group Insurance Trust

Statement Of Net Assets

	Audited As of 6/30/2020	UNAUDITED As of 4/30/21
Assets		
Current		
Cash and short term investments	9,042,576	14,120,897
Investments	23,991,528	29,397,345
Member accounts receivable	3,671,425	396,703
Due From Other Funds	2,213,692	-
Total Assets	$ 38,919,221	$ 43,914,945
Liabilities		
Current		
Medicare Part D Premium Payable		
ACA Transitional Reinsurance or PCORI Payable		
Claims Settlement Payable/Receivable		643,890
Member Deposits	4,444,802	4,444,802
Accrued claims payable (IBNR)***	4,151,676	4,600,000
Total Current Liabilities	$ 8,596,478	$ 9,688,692
Noncurrent Liabilities		
Accrued Compensated absences***	48,492	48,492
Net OPED Obligation ***	278,190	278,190
Net Pension Liability***	730,013	730,013
Total Noncurrent Liabilities	$ 1,056,695	$ 1,056,695
Total Liabilities	**$ 9,653,173**	**$ 10,745,387**
Net Assets		
Unrestricted	$ 29,266,048	$ 33,169,558
Total Net Assets	**$ 29,266,048**	**$ 33,169,558**

** Estimated data